

WEDNESDAY, NOVEMBER 20, 2019 7:00 PM  
Council Chambers

## **AGENDA**

# **COUNCIL AGENDA**

### **SOUTHWEST MIDDLESEX COUNCIL AGENDA**

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on November 20, 2019 at 7:00 p.m.

#### **COUNCIL PRESENT:**

Deputy Mayor Marigay Wilkins (Chair presiding), Councillors Doug Bartlett, Ian Carruthers, Christa Cowell, Mark McGill, Mike Sholdice and Martin Vink

#### **REGRETS:**

Mayor Allan Mayhew

#### **STAFF PRESENT:**

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Fire Chief – Bob Hansen, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

#### **ALSO PRESENT:**

Members of the public and press

#### **1. CALL TO ORDER**

Deputy Mayor Wilkins calls the meeting to order at \_\_\_\_\_ p.m.

#### **2. APPROVAL OF AGENDA**

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the Regular Agenda of Council dated November 20, 2019 be accepted as presented.

### 3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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#### Conflict of Interest Reporting Form

- **Councillor** [03 00 C CONFLICT OF INTEREST REPORTING FORM 2018 Councillor](#)
- **Deputy Mayor** [03 00 DM CONFLICT OF INTEREST REPORTING FORM 2018 Deputy Mayor](#)
- **Mayor** [03 00 M CONFLICT OF INTEREST REPORTING FORM 2018 Mayor](#)

### 4. DEPUTATIONS AND PETITIONS

None

### 5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – November 6, 2019  
[05 01 Council Minutes Nov06 2019](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the minutes of the meeting of Council dated November 6, 2019 be adopted as printed.

### 6. BUSINESS ARISING FROM THE MINUTES

None

### 7. VOUCHERS

Vouchers for October 31, 2019 to November 13, 2019 to be presented  
[07](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT accounts as presented by the Treasurer in the amount of \$1,189,148.39 be received.

**8. ACTION CORRESPONDENCE**

None

**9. STAFF REPORTS**

a. Fire

None

b. Administration

1. Holiday Season Office Hours 2019 – 2021

[09 b 01 Holiday Office Hours](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT council approve Holiday Season closure for the Municipal Office at 153 McKellar Street, Glencoe for 2019, 2020, and 2021, as follows:

- Noon on Tuesday, December 24, 2019 to Wednesday, January 1, 2020, inclusive
- Noon on Thursday, December 24, 2020 to Friday, January 1, 2021, inclusive
- Noon on Friday, December 24, 2021 to Monday, January 3, 2022

2. Council Update 2018 - 2019

[09 b 02 November Year End Update](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT Council receive the Council Update 2018 – 2019 report for information.

3. 2020 Council Meeting Calendar

[09 b 03 Council Meeting Schedule 2020](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the 2020 Southwest Middlesex council meeting calendar is approved.

c. Building

1. October 2019 Building Report

[09 c 01 2019 October Building Report](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT the October 2019 building report is received.

d. Finance

1. October 2019 Variance Report

[09 d 01 Variance Report](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT council receive the October 2019 variance report.

e. Facilities and Recreation

None

f. Public Works

1. Asset Management Program Update, Purchase of Hardware, Provincial Government Efficiency Grant

[09 f 01 Asset Management Program Update2](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

THAT council approve the purchase 14 computer tablets and 20 vehicle mounting devices at a cost of \$13,841;

AND that this purchase be funded through the Provincial Efficiency and Effectiveness Fund.

## **10. REPORTS OF COMMITTEES**

## **11. UNFINISHED BUSINESS**

## **12. INFORMATION CORRESPONDENCE**

1. Conservation Update – October 2019

[12 01 SCRCA Conservation Update - October 2019](#)

2. Ombudsman October Newsletter

[12 02 Ombudsman Newsletter](#)

3. Middlesex County 2020 meeting calendar

[12 03 Middlesex County 2020 Meeting Calendar](#)

4. Township of Perry resolution - Transforming and Modernizing the Delivery of Ontario's Building Code

[12 04 Perry twp Transforming and Modernizing the Delivery of the OBC](#)

5. Township of Ramara resolution – Conservation Authority Exit Clause

[12 05 Ramara CA Exit Clause](#)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That the information correspondence items are received and filed.

### **13. COUNCILLORS COMMENTS AND ENQUIRIES**

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

### **14. NOTICE OF FUTURE MEETINGS (subject to change)**

- November 27, 2019 – 4:00 pm - Budget Meeting
- November 27, 2019 – 7:00 pm – Planning/Council Meeting
- December 4, 2019 – 1:30 pm – Council Meeting
- December 11, 2019 – 7:00 pm – Council Meeting
- December 18, 2019 – 7:00 pm – Planning/Council Meeting

### **15. CLOSED SESSION (Committee of the Whole)**

Closed session not anticipated

### **16. BY-LAWS**

1. By-law No. 2018/018 - third reading only

[16 01 2018\\_BlubacherNo3MunicipalDrain](#)

Being a by-law to provide for drainage works in the Municipality of Southwest Middlesex, in the County of Middlesex, being the Blubacher Drain No. 3 Municipal Drain

2. By-law No. 2019/

[16 02 ConfirmingNov20Mtg](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (November 20, 2019)

#2019-

Moved by \_\_\_\_\_

Seconded by \_\_\_\_\_

That By-law No. 2019/ to By-law No. 2019/ be given first, second, third and final readings.

**17. ADJOURNMENT**

The Mayor adjourned the meeting at \_\_\_\_p.m.